

Promoting Early Literacy with Families

Purpose:

To enhance family participation in literacy related services.

Authority:

1304.40(e)(4)(i)

Scope:

This pertains to MCI Head Start staff, Literacy Officers, community and parent volunteers.

Policy:

MCI Head Start staff will strongly encourage parents to promote early literacy in the home.

Procedure:

Each classroom will offer the Ready-Set-Read Family Literacy program to each participating Head Start family. Each Center will have a Literacy officer who will manage the program on the center level. The Literacy officer is encouraged to obtain parent and or community volunteers to assist with the program. All the information and instructions are located in the Read-Set-Read Family Literacy program guide.

Each classroom will allow a space weekly on the Home Activity log to focus on a literacy activity. This activity will coincide with the weekly study unit.

Home Activity log instructions:

Home activity logs are to be distributed to each Head Start family on a bi-weekly basis.

Each home activity log will have daily parent and child activities, each activity will coincide with the classrooms weekly study unit. At least two activities per log will have a literacy focus. Each activity will be age appropriate and best practice conscience.